



**TEACHING**  
**ENRICHMENT**  
**RESEARCH GRANT**



Guideline (version 2)

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by Academic Development Division  
Academic Strategic Development Planning Department  
(ASDPD)  
Universiti Malaya

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## Application Guideline

### **UNIVERSITI MALAYA TEACHING ENRICHMENT RESEARCH GRANT**

Theme: Enriching Your Teaching Portfolio

## 1. Introduction

The Deputy Vice-Chancellor (Academic and International) has committed to funding the revamped Teaching Enrichment Research Grant for 2023, previously known as the UM Learning Improvement and Teaching Enhancement Research (UM-LITER). All projects will be monitored by the Academic Development Division, Academic Strategic Development Planning Department (ASDPD).

Universiti Malaya Teaching Enrichment Research Grant (UM TERG) aims to provide UM academics with the means to enhance and enrich their teaching portfolio. This is meant to build academic credibility as a passionate educator through intention-driven teaching and learning innovations and outcome documentation and reporting.

Academics may apply for their scholarship of teaching and learning through various means and activities, be it at the course or program level. The activities shall be documented and evaluated in order to establish a new or revised idea for engaging students and ensuring the achievement of learning outcomes. UM-TERG is here to support this.

Successful applicants of this grant are expected to produce a comprehensive and attractive teaching portfolio to showcase their own teaching ideology, innovation, and impact on the students.

This document provides the Guidelines for the UM TERG 2023.

## 2. UM TERG Grant Guideline

### 2.1 Research Project Area

The UM TERG scheme supports projects that are aligned with UM's institutional priorities, as identified in UM Strategic Plan 2021 – 2025, and innovate teaching and learning in Higher Education by equipping educators with a strong teaching portfolio. The UM TERG scheme is based on the categories and requirements of the *Anugerah Akademik Negara (AAN)* and *Anugerah Khas YB Menteri Pengajian Tinggi: Reka Bentuk Kurikulum Dan Penyampaian Inovatif (AKRI)* awards.

## **Asas Anugerah**

*Anugerah Pengajaran bertujuan memberi pengiktirafan dan sanjungan kepada tenaga pengajar Institusi Pendidikan Tinggi (IPT) yang telah menunjukkan keserjanaan dan kebitaraan dalam pengajaran. Keserjanaan pengajaran merujuk kepada tahap keilmuan yang tinggi yang merangkumi penjaanaan dan perkongsian ilmu dalam pengajaran dan pembelajaran. Kebitaraan pengajaran merujuk kepada amalan pembelajaran dan pengajaran menggunakan pendekatan yang kreatif dan inovatif, berasaskan falsafah, teori dan prinsip pengajaran yang mantap untuk meningkatkan kualiti pembelajaran pelajar.*

Source: Syarat dan Peraturan Anugerah Pengajaran, Anugerah Akademik Negara 2022 [AAN - Anugerah Pengajaran \(mohe.gov.my\)](https://mohe.gov.my)

Projects under UM TERG shall address all the following criteria:

### **1. Teaching & Learning Philosophy**

- Identify the T&L philosophy that reflects the scholarly of the applicant.
- Identify the overall planning and implementation strategy of the applicant's T&L delivery, supervision, and assessment.

### **2. Delivery Method**

- Describe the applicant's creativity and innovation along with their impacts towards their T&L delivery, supervision, and assessment.

### **3. Delivery Assessment**

- Include students' assessment and testimonial of the applicant's teaching and supervision.
- Explain continuous assessment and improvement activities towards the betterment of the applicant's teaching, supervision, and assessment. This may include list of applicant's professional development related to T&L activities.

### **4. Recognition in T&L**

- Showcase the applicant's sharing of best practices of their teaching, supervision, and assessment reflective of the applicant's scholarly recognition and leadership.

## **2.2 Research Category**

Applicants may identify their project from one or more of the following categories, based on the *Anugerah Khas YB Menteri Pengajian Tinggi: Rekabentuk Kurikulum Dan Penyampaian Inovatif (AKRI)*;

**Penyertaan untuk empat (4) kategori utama adalah seperti berikut:**

- |                                                                                                                                                                                          |   |                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------------------------------------|
| <p>I. Kurikulum Program Pengajian Inovatif adalah secara institusi</p> <p>II. Pengajaran Transformatif</p> <p>III. Pentaksiran Alternatif</p> <p>IV. Pengalaman Pembelajaran Imersif</p> | } | <p>Penyertaan adalah secara individu atau berkumpulan.</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------------------------------------|

Source: Syarat dan Peraturan Umum AKRI 2022, Kementerian Pengajian Tinggi

Therefore, the categories of UM-TERG 2023 are:

- a) Innovation in Curriculum (Program Level) / *Kurikulum Program Pengajaran Inovatif*
- b) Transformative Teaching / *Pengajaran Transformatif*
- c) Alternative Assessment / *Pentaksiran Alternatif*
- d) Immersive Learning Experience / *Pengalaman Pembelajaran Imersif*
  - Virtually Immersive / *Imersif Maya*
  - Blended Immersive / *Imersif Teradun*
  - Physically Immersive / *Imersif Bersemuka*

## 2.3 Eligibility Criteria

Applicants must fulfil the following eligibility criteria:

1. Application is individual-based ONLY.
2. Applicant must be from Universiti Malaya (permanent or contract).
3. Applicant may apply for only one (1) UM TERG per application round as a Principal Investigator (PI).
4. Academic staff who are currently on study/sabbatical leave or planning to apply for these leaves are NOT eligible to apply.

## 2.4 Project Funding and Duration

### 2.4.1 Award of Fund

Maximum of Ringgit Malaysia TEN THOUSAND (RM 10,000).

### 2.4.2 Project Duration

The maximum duration to complete the project is seven (7) months only.

## 2.5 Project Impact

Applicants must showcase the impact of their project through the publication of a personal teaching portfolio. The development of the portfolio should align with the expectations of AAN and AKRI portfolio requirements.

### ***Kandungan Dan Penilaian Portfolio***

Portfolio perlu disediakan dalam SATU dokumen lengkap termasuk bahan-bahan bukti yang berkaitan.

Portfolio dan semua bahan bukti yang berkaitan perlu disediakan mengikut susunan berikut:

1. Falsafah pengajaran dan pembelajaran.
2. Strategi keseluruhan tentang kaedah pengajaran/penyeliaan dan penilaian.
3. Kreativiti\* dan inovasi\*\* serta impaknya terhadap pengajaran dan pembelajaran.
4. Penilaian dan testimonial pengajaran/ penyeliaan.
5. Penambahbaikan pengajaran/penyeliaan dan penilaian serta pembangunan profesional.
6. Kesarjanaan dalam pengajaran/penyeliaan dan penilaian.

Penilaian bagi Anugerah Pengajaran adalah berdasarkan kandungan portfolio di atas.

*\* Kreativiti ialah penjanaan idea atau teknik atau strategi baru dalam pembelajaran dan pengajaran serta penilaian. Kreativiti diukur berdasarkan kebaharuan idea dan penggunaan unsur-unsur terbaharu (seperti teknologi / ICT / strategi pengajaran terkini) dalam pengajaran dan pembelajaran serta penilaian.*

*\*\* Inovasi ialah usaha menambah nilai pembelajaran dan pengajaran serta penilaian bagi kursus-kursus yang diajar. Kejayaan inovasi diukur berdasarkan impaknya terhadap meningkatkan motivasi dan kualiti pembelajaran pelajar.*

Source: Syarat dan Peraturan Anugerah Pengajaran, Anugerah Akademik Negara 2022  
[AAN - Anugerah Pengajaran \(mohe.gov.my\)](http://mohe.gov.my)

## 2.6 Timelines for 2023 Application Round

Time	Milestone
30 April 2024	Call for application
14 May 2024	Grant application submission deadline
20 May 2023	Application outcome announcement

## 2.7 Notification of Results

Applicants will be notified by email of the outcome within four working weeks of the closing date.

## 3. Application Information and Instructions

### 3.1 Application Process

1. Download **FORM A** and complete the UM TERG Application using the template.
2. Note that the completed document must have the endorsement from the applicant's Dean/ Head of Department.
3. Send the PDF file of the completed UM TERG Application Template at [bit.ly/APPLY\\_UMTERG23](https://bit.ly/APPLY_UMTERG23).
4. Applicants may contact [adec@um.edu.my](mailto:adec@um.edu.my) for queries related to the submission of applications.

## 4. Project Proposals

### 4.1 Assessment Criteria

Proposals for UM TERG funding will be mainly assessed against the following criteria:

1. Applicant's potential to showcase and produce an extensive, attractive portfolio of their T&L exercise/practice, including excellent Teaching and Learning track record.
2. A clear impact statement in relation to the applicant's T&L research project.
3. The aims and project methodology must be clear in contributing to the innovations in T&L.
4. Details of funding to reflect T&L innovation research activities and portfolio production.

### 4.2 Project Outcome

Teaching Portfolio (on a targeted category of AAN and AKRI) is compulsory to be submitted at the end of the project.

The applicant may be required to participate in any related event organized by UM TERG to showcase the produced portfolios.

Applicants may also produce related publications such as Journal papers, Articles, Book chapters, or Intellectual Property products (patent, copyright of rubric/teaching module) to support their teaching portfolio.



## 4.3 Budget and Financials

The budget should clearly identify and justify all expenses associated with the project, broken down as per the budget template provided in the proposal template. All financial matters are subject to the policies disseminated by UM's Bursary.

Allocation Category	Remarks
<b>Vot 11000</b> Wages & Salaries	NOT APPLICABLE
<b>Vot 21000</b> Travel Expenses & Subsistence	Allowed for attending conferences/competition as project presenter.
<b>Vot 24000</b> Rental	Allowed for utilities, transport, and other relevant materials directly contributing to the importance of the project.
<b>Vot 27000</b> Supplies & Other Materials	Allowed for expenses related to the project.
<b>Vot 28000</b> Maintenance & Minor Repair	NOT APPLICABLE
<b>Vot 29000</b> Professional Services & Other Services	Allowed for honorarium for professional services, including the appointment of temporary Research Assistant/Officer (Maximum 4 months)
<b>Vot 35000</b> Equipment	Allowed, following the right procedure with the approval of UM's <i>Jawatankuasa ICT</i>

## 5. Operational Information

### 5.1 Reports

#### 5.1.1 Progress Report

1. Progress report shall be submitted on the 1<sup>st</sup> of September with the first draft of their Teaching Portfolio. Portfolio compilation has to be completed by 1st September 2024 and to be revised up to 31st December 2024.
2. The teaching portfolios are to be submitted to national Teaching and Learning evaluations (e.g. AAN, AKRI, IUCEL). The timeline of portfolio preparation and submission should coincide with the national event timelines.
3. All documents must be submitted at [bit.ly/SUBMIT\\_UMTERG23](https://bit.ly/SUBMIT_UMTERG23).

## 5.1.2 Final Report

1. Final report shall be submitted on the 31<sup>st</sup> of December 2024 along with all the project achievements.
2. All documents must be submitted at [bit.ly/SUBMIT\\_UMTERG23](https://bit.ly/SUBMIT_UMTERG23).
3. Any publications that are still under review on the 31<sup>st</sup> of December, should be reported in the final report and updated upon acceptance to ASDPD.

## Contact Information

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